

Parent & student Handbook

2021-2022



Principal – Mr. Kevin Cochran
Assistant Principal – Ms. Kate Deibert

ABSENCES

Parents need to go into the Parent Portal and create an online absence request for a full day absence, late arrival, or early dismissal. Information can be found on the Bridge Valley website under the Parents Tab. If an online request is not completed, parents must submit a written note to the teacher or send an email to the attendance secretary. Please note that leaving a voicemail on the attendance line still requires an online absence request, email or note.

Education trips/Family Vacation -- Will be excused only if an online absence request is submitted through the Parent Portal. **Limited to five days per school year.**

ATTENDANCE

The Commonwealth of Pennsylvania requires under the Compulsory Attendance Law that an absence excuse, **signed note or direct email by the parent or guardian**, be on file for every day of a student's absence. An absence not explained by an excuse note, **submitted within three days of the child's return to school**, is recorded as an illegal absence. If an excuse is not submitted for any absence, the student will be considered illegally absent that day(s).

According to the State Law, the following excuses qualify as excused absences:

1. Religious Holiday
2. Illness
3. Education trips/Family vacation - will be excused only with written approval by the principal. **Limited to five days per school year.**
4. Death in the family

BAND

Eligible for students in 5th and 6th grade. Lessons begin early in the year. Sixth Grade beginners are welcome on any instrument except percussion. Students from other schools who already play are most welcome. Students attend one 30-minute lesson a week on a pullout basis in small groups. Lessons are free of charge. Students must provide leased or owned instruments. An information session for all interested students will be held during the first weeks of school.

BIRTHDAYS

In conjunction with the Central Bucks School District Wellness Initiative and the Nutrition Standards set by the Department of Education, students are not permitted to bring in edible treats. With the teacher's permission, students may celebrate their birthday by doing one of the following:

- Students may bring in pencils, stickers, bookmarks, etc...
- Students may want to have a family member visit the classroom for a special reading/activity to celebrate the birthday
- Contact the librarian to donate a book in their honor to our school library.

Birthdays during the school year will be announced during morning announcements.

Birthday party invitations to a select small group of children may not be distributed at school. Sensitivity to other children's feelings contributes to a healthy social development for your child. Invites may only be distributed to the whole class in school.

BLAZER BLESSINGS

The school nurse and guidance office help families within the Bridge Valley Community in times of need or crisis. Contact the Nurse's office for more information or if you are in need of assistance.

BLAZER BONUS

A certificate that may be awarded by staff to BV students when they demonstrate one of the four character traits: Respect, Responsibility, Collaboration, and Citizenship. Every Friday a Blazer Bonus is randomly drawn from each class level. That student's name is announced during the morning announcements to come to the guidance office to choose a prize from the Treasure Box and get their photo taken. The objective of the program is to provide frequent positive reinforcement for students displaying the character traits emphasized in our mission statement.

BOOMERANG AWARD

Each month we highlight one of the 40 Assets, i.e., Respect. Fellow students, parents and/or teachers can nominate students. Pick up a nomination form in the school office. One student is selected each month and acknowledged on Bridge Valley Day.

BRIDGE VALLEY DAY

Held once a month, usually the last day of the month. When possible, a school wide assembly is held. Students wear school colors (Colonial Blue & Tan), their Bridge Valley T-shirts, or Bridge Valley spirit wear. Special activities such as “Buddy Class” and healthy walks are included in the day.

BUSING

The Central Bucks School District transports over 20,000 students daily to approximately 75 schools, each having special starting and dismissal times. The District establishes school bus schedules with a fifteen (15) minute start and dismissal time variance. Each bus is scheduled to arrive within (15) minutes of their start time and pick up students using the same time frame. For example, if dismissal time is 3:15 PM buses may be scheduled to arrive at school for pick-up at 3:30 PM.

Please consider the built-in variability in the bus schedule when anticipating the arrival of your children.

CELL PHONES

Students may “house” their Cell Phone in their backpack (turned off) during school hours. Students who do not honor this policy will have their cell phone taken away and their parents / guardians will be notified.

CB Cares

CB Cares is a community-based program highlighting programs to support parents, families and students. They publish the Backpack Newsflash that is available on the CBSD website. Programs include parenting workshops, and volunteer programs. Check out the website for more information at www.cc-cares.org.

COMPUTER USE

Proper Use of Computers and Networks

The use of computers and technology in the Central Bucks School District is designed to have a positive impact on curriculum and instruction for all students.

Technology will be used:

- within the curriculum to enhance student learning and achievement
- to assist students in becoming competent in the use of technology, with an increasing degree of sophistication as they move from level to level
- as a tool to enhance creativity and encourage the completion of quality products
- to access technology-based information relevant to curriculum topics

DIRECTORY

A school directory is developed by the building and available to all families. Student addresses, phone numbers, and parent/guardian names are listed *if parent permission has been granted to publish this information.*

Information for the directory will be taken directly from the Parent Portal.

Under no circumstances is any part of the directory to be reproduced, photocopied, entered into a database, or copied by hand or other form. The directory may not be used as the basis for telemarketing. The Bridge Valley directory is updated in October each year and published online by November 1st.

The directory is online at <http://cbsd.org/Page/1019> and is password protected. Directory access will be communicated each year by the principal.

DISCIPLINE CODE

Bridge Valley students adhere to a code of behavior adopted during our opening year.*

<i>Treat others with <u>respect</u> & kindness</i>	<i>Take <u>responsibility</u> for your own behavior</i>	<i>Be a <u>collaborative</u> learner</i>	<i>Display <u>Citizenship</u></i>
Students will: <ul style="list-style-type: none"> • Use respectful language • Respect other's property • Ask to borrow or use the property of others • Respect the school building • Follow directions given by a school staff member • Resolve differences in a cooperative way • Not engage in passive or active bullying behavior 	Students are responsible for: <ul style="list-style-type: none"> • Following classroom rules • Not bringing inappropriate belongings to school • Wearing appropriate clothing to school • Telling the truth • Not engaging in any behavior that would jeopardize the safety of others • Using the playground equipment safely and following playground rules • Not chewing gum, running, or wearing hats in school • Displaying appropriate behavior in the cafeteria • Displaying appropriate behavior on the bus 	Students will strive to: <ul style="list-style-type: none"> • Work cooperatively with others • Be sensitive to other's feelings • Be good listeners 	<ul style="list-style-type: none"> • Students will: display citizenship by respecting authority, following rules and being an active participant in making the school community a better place

* Complete copies of the Bridge Valley Elementary School Code of Conduct can be obtained via your child's teacher, the student support counselor and/or the main office.

DRESS CODE

We believe...

- That there is a connection between a positive school climate and reasonable attire, and
- When elements of “popular” fashion are deemed inappropriate for the elementary school, it is the school and parents’ responsibility to establish limits.

If your child chooses his/her own clothes to wear, please remind him/her that some outfits are not appropriate for school. [Student dress should be comfortable, but not too casual.] All students are expected to demonstrate acceptable taste in their dress habits. Students are expected to avoid extreme short pants, tops with exposed mid-drifts, and any tee shirts with offensive or tobacco/alcohol-related images. Some hot weather outfits are appropriate for a 5-year-old child but not appropriate for a more mature 12- or 13-year old student.

The following are guidelines for warm weather apparel for all students. If you have any questions, please contact the school:

- Flip-flops or beach footwear are not appropriate for school.
- Halter and crop tops as well as spaghetti straps are not appropriate for school.
- Indecent and unsavory slogans, expressions, etc., are not to be worn on clothing.
- Undergarments are not to be visible.
- Any attire the administration considers interfering with orderly operation of the school will not be permitted.

Adherence to proper dress standards will help to ensure an appropriate school image for our students and a learning environment free of unnecessary distraction. A discussion will be held with pupils who don’t maintain these standards. If needed, a phone call to parent will be made to discuss any concerns.

E-FRIDAY FOLDERS

Check out the school district website at: www.cbsd.org for community fliers from a variety of youth groups from Scouts to Sports. Outside organizations may not distribute information through the schools. To add your organization’s flier to the E-Friday folder, contact efridayfolder@cbsd.org. Guidelines for E-Friday folder are on the district website.

EMERGENCY CLOSING / EARLY DISMISSAL OF STUDENTS

If it becomes necessary for you to take your child out of school for any reason during the school day, a note to the teacher in the morning is most helpful. When you come to school to pick up your child, please report to the office. The office staff will call your child from the classroom and you will be asked to sign your child out. If your child will be returning to school on the same day, please bring your child back to the office, so that he/she can be signed back in.

Early dismissal or transportation messages must not be left as voice mail messages in the teacher's voice mailbox. Teachers do not retrieve voice mail messages until after the conclusion of the student day.

267-893-3700

If your child wishes to go home with a friend, a note is needed from both parents. **Transportation regulations prohibit the use of the bus for such visits.**

Emergency school closings announced after school is in session will be posted first on the Central Bucks web site www.cbsd.org. School closing information is posted on the website as soon as the superintendent has made the decision. Sign up for text alerts to receive closing notifications.

FAMILY FUN NIGHTS

Evening Activities planned 2-4 times per year. Put together by the Home & School Family Fun Committee. We encourage students and their families to attend.

FIELD TRIPS

Children are taken on field trips to provide educational experiences available only outside the school. All field trips are under the supervision of the classroom teacher with assistance from teacher selected parent chaperones. Classrooms use a lottery system to select among many willing field trip chaperones. All chaperones are required to have state mandated clearances.

Before any trips may be taken, a permission slip must be signed by the parent and returned to the teacher. Should a student not return the permission slip, arrangements will be made for that student to remain with another class in the school.

HOLIDAY BOUTIQUE

A Holiday Shop set up in December for the students by the HSA. It allows the students an opportunity to purchase gifts for their family members.

HOME AND SCHOOL ASSOCIATION

The Bridge Valley Home and School Association is very active in the life of the school. You are encouraged to become a partner with us in the education of your child. The Home and School Association (HSA) sponsors many programs and activities such as: student assemblies, book fairs, family fun nights, festivals, Holiday Boutique, and much, much more. Additional information about these and other activities will be provided during the school year. Check out the Home & School [website](#) for meeting dates and times.

HOMELESS EDUCATION ACT: McKinney-Vento

About Homeless Act-McKinney Vento Act

The McKinney-Vento Homeless Education Assistance Act guarantees a free and appropriate public education for all homeless children and youth. B.E.C. 42 U.S.C. 11431 outlines procedures for deciding school placement, enrolling students, and determining responsibility. Federal and state laws make our responsibility clear. With the huge number of homeless children currently attending Philadelphia public schools, we must provide proper educational support and services.

McKinney-Vento Act Basics At-a-Glance:

What is the definition of a “homeless youth” under McKinney-Vento?

“Homeless” is defined as “anyone lacking a fixed, adequate, regular nighttime residence.”

What situations fit this definition?

- Staying in the home of other people due to unavailable housing, financial hardship, or similar circumstances
- Living in motels, hotels, trailer parks (in some instances – examples: leaking roof, no heat, etc.), public places, or campgrounds due to unavailable suitable housing options
- Living in an emergency shelter or transitional housing
- Unaccompanied (not living in direct care of legal parent or guardian) or runaway youth
- Refugee and migrant youth

How does McKinney-Vento help these students?

The law makes sure that these students receive a free and suitable public education by removing barriers to school enrollment and full, basic, daily participation in school activities. This includes:

- Immediate enrollment
- Free and Reduced School Lunch
- Help from school with any necessary enrollment documents
- Help from school setting up transportation service (if the student qualifies)
- Help from school with getting basic uniform clothing
- Help from school with basic school supplies
- Help from school with any basic clothing needs
- Help from school with basic high school graduation needs and expenses

Where can I find more information for Pennsylvania? You can visit the PA Education for Children and Youth Experiencing Homelessness site.

Raquel Riad, 267-893-3161, RaRiad@CBSD.org

HOMEROOM PARENT / CLASSROOM COORDINATOR

Each class has a Classroom Coordinator. This parent coordinates the classroom volunteers for activities and parties. Please make sure your information is correct with your homeroom parent.

HOMEWORK

The purpose of homework is to promote the growth of student knowledge and to reinforce that which is learned in the classroom. Homework should be used as an addition to and extension of daily instruction. It should provide the student with relevant practice and the opportunity to utilize learned concepts.

Homework also affords the student the opportunity to develop and practice good study skills and habits.

If your child is absent for **more than two days** and you wish to request homework, please call the main office at 267-893-3700 before the student lunch hour, allowing adequate time for the teacher to prepare a listing of the assignments.

ILLNESS

The school nurse provides care to students who become ill or are injured at school. If a child has symptoms of illness present, he/she should remain home in order that other children do not become infected. As a rule of thumb, a child should be without fever for 24 hours before returning to school. Sick children should never be sent to school with the expectation that the school nurse can be called upon to diagnose a medical problem. Changes to the district Health and Safety Plan may affect these guidelines.

INSTRUCTIONAL SUPPORT TEAM (IST)

Meeting the needs of students with academic or behavioral difficulties is an important responsibility for the school. Teachers and parents may refer students having difficulty to the Instructional Support Team. The Bridge Valley team, consisting of the: student support counselor, instructional support counselor, referring teacher, reading specialist, classroom teacher, and the building principal(s) meets regularly to develop instructional modifications to meet the special needs of these students. More information is available about the IST by contacting Mrs. Beth Applegate or Miss Katie Melberger, Student Support Counselors.

LGI ROOM

Large Group Instruction Room. Often used for class presentations and parent meetings.

LIBRARY BOOK DEDICATION

This is a great way to celebrate birthdays, express teacher appreciation etc. With a \$20 donation, we will place your dedication on a bookplate within a book of your choice or one selected by the school librarian. Forms are available in the library.

LUNCH PROGRAM

School lunches and breakfast are free to any student who wants one during the 2021-2022 school year.

LUNCH SCHEDULE

The 2021-2022 Lunch/Recess Schedule is as follows:

Lunch (30 minutes)	Recess (30 minutes)	Grades
11:00-11:30	11:30-12:00	Grade 6
11:30-12:00	12:00-12:30	Grade 2
12:00-12:30	12:30-1:00	Grade 3
12:30-1:00	1:00-1:30	Grade 5
1:00-1:30	1:30-2:00	Grade 4
1:30-2:00	2:00-2:30	Grade 1

MATH 24 CLUB

5th & 6th graders - A math competition held in March that begins in the classroom. Two students are selected to go into the District Level and/or County competition.

MEDICATIONS

All medication, whether prescription or over-the-counter, must be kept in the health office. Medication must be sent in the original labeled container and must be accompanied by a Medication Dispensing Form signed by both the physician (or dentist) and the parent.

With parent permission indicated on the census verification report, acetaminophen and ibuprofen may be administered according to manufacturer's suggested dosage. Your child should not come to school on narcotic medication for pain management as these medications may cause dizziness, light-headedness and sedation which make it difficult for your child to function safely and effectively in school.

Administration of specific nonprescription medications is available to all students under the guidelines of the district's Medical Director. These medications include cough drops, throat spray, antacid tablets, and Neosporin ointment.

All controlled medications must be hand-delivered to the school nurse or the principal's designee by a parent or guardian at which time it will be counted and signed for. Some examples of controlled medications include, but are not limited to: Ritalin, Concerta, Dexedrine, Adderall, and Ativan. –

See more at: <http://www.cbsd.org/Page/900#sthash.ot7IuRkV.dpuf>

MISSION STATEMENT(S)

Central Bucks School District

The Central Bucks Schools will provide all students with the academic and problem-solving skills essential for personal development, responsible citizenship, and life-long learning.

Bridge Valley Elementary School

The Bridge Valley community will promote a culture of academic excellence and personal growth through citizenship, respect, responsibility, and collaboration.

NEWS & NOTES

Bridge Valley's mid-month publication that highlights announcements and reminders.

ORCHESTRA STRINGS

Eligible to students in 4th, 5th, and 6th grade - new students who already play may join at any time.

PARENT CONFERENCES

Established report card conference dates coincide with the conclusion of the first and second trimester. Parents are encouraged to request a conference with the school faculty members whenever they have a concern about a student's progress. Parents can arrange a conference with a particular teacher by calling or e-mailing the teacher directly.

PARENT PORTAL

A section of Infinite Campus that allows the parent/guardian to access and review their child's emergency, health, and attendance information. Please visit www.cbsd.org and select parent resources.

PARTIES

There are three parties during the school year. They are Halloween, December Holidays, and End-of-the-Year. The Classroom Coordinators coordinate these parties with the classroom teacher.

PEN

Pupil Enrichment (PEN) *Central Bucks School District's Enrichment Program* - The gifted program. Contact Miss Melberger (K-2) or Mrs. Beth Applegate (3-6), our Student Support Counselors, for further information.

PHOTO/VIDEO DISCLAIMER

Bridge Valley may take photos and videos of students for district and school publications, the website, community displays, the district television station CBTv and the school's broadcasting studio segments, which may or may not use the students' names.

If you do not wish to have the photograph, video, or name of your child used in this way, please update the Parent Portal accordingly.

PSSA

Pennsylvania System of School Assessment. Standardized testing for 3rd through 6th grades for English/Language Arts and Mathematics assessments take place each Spring. In addition, students in 4th grade participate in a science PSSA assessment.

READING OLYMPICS

Established by the Bucks County Intermediate Unit to inspire children to become life-long readers. Schools in the county all read the same list of books and meet in late April to answer questions about those books. Bridge Valley's teams are organized in January but reading of those books can begin as soon as the list is published. Reading Olympics are open to 5th and 6th grade students. The list of books is published during the summer of each year. It is available online at the Central Bucks School District's website. Contact your classroom teacher if you have any questions. This year the competition will take place online.

RECESS

Extra time is scheduled during lunch so that all children can have a recess period. The school believes that this time out-of-doors and away from the classroom atmosphere promotes learning. The school district's policy requires each child, when weather permits, to attend lunch recess, unless excused by a doctor. Your child should be dressed appropriately.

When indoor recess is necessary, the classroom teacher establishes appropriate plans. Cell phones and gum chewing are not allowed during recess. Skateboards, in-line skates, and motor-operated vehicles are also prohibited. Recess equipment is provided and should not be brought from home to school. The Bridge Valley Staff provides appropriate supervision during recess.

RED RIBBON WEEK

An Anti-Drug program coordinated with the Student Support Office.

REPORTING STUDENT PROGRESS

Pupil progress is reported three times per year (see *trimester* for more information).

There may be questions that arise concerning your child's progress other than at regularly scheduled conferences. You are invited and encouraged to contact the teacher and make arrangements for a conference.

REVERSE INCLUSION

Available to K- 6th graders. Students are selected to spend time in our Autistic Support Classes – supporting children with developmental delays and/or neurological disabilities. Students go to the Autistic Support Class for a 10-15 minute period to have snack, play a structured game, engage in an art activity, or participate in a classroom meeting with children having autism under the supervision of an educational assistant, the Student Support Counselor, and/or the classroom teacher. This activity provides an opportunity for your child to build friendships with children who may be different in the ways they communicate and learn but are similar in many more ways. We hope to restart this program in the winter and spring as the Health and Safety plan allows.

SAFETY PATROL

The Safety Patrol is comprised of 6th graders who assist in providing a safe environment for children during arrival and dismissal. Students who would like to serve as a BVE Safety Patrol member must complete and submit an application at the beginning of the school year. A student selected for the Safety Patrol must sign a Contract to honor their responsibilities. *Students must be responsible and willing to be a role model for the school.*

SCHOOL HOURS / STUDENT ARRIVAL TIME

- Students' Day.....8:35AM to 3:15PM
- Kindergarten AM Session..... 8:35AM to 11:10AM
- Kindergarten PM Session.....12:40AM to 3:15PM

Pupils will be admitted into the school building at 8:15 a.m. Since adequate supervision is **NOT PROVIDED** prior to 8:15 a.m., we urge you to plan for your child's home departure so that he/she will **NOT ARRIVE BEFORE** this time. In the interest of your child's safety, it is essential that you control his/her arrival time.

SCHOOL PICTURES

School pictures are taken once a year for the student's cumulative record. Parents are not required to purchase picture packages made available by the school photographer, but may do so if they wish. Advance notice is sent home. Picture retakes are available for those absent the day of picture taking. Retakes for other reasons may be arranged with the school photographer.

SPECIAL EDUCATION

The needs of exceptional students are provided for through a number of in-building and regional special education programs. Included are Central Bucks programs for intellectually gifted students, students with learning disabilities, students with autism and students with other various learning needs. Services are also available for students with visual, auditory, physical, and speech impairments.

STUDENT COUNCIL

A select group of students, elected by their peers, that represents the student body at Bridge Valley. These students meet with the administration, teacher representatives and selected classroom representatives to discuss topics of interest. Typically, the student council creates a mission for their work for the year to have an impact on the school building. The student council is led by four elected sixth grade leaders.

STUDENT EMERGENCY INFORMATION

Please be certain to review your contact/emergency information in the Parent Portal section of Infinite Campus for accuracy. Any changes in this information should be updated in the Parent Portal.

The appropriate school personnel should know custody arrangements. Should court dictated custody arrangements apply to your child, a copy of the current court order must be filed with your child's records. The school will endeavor to abide by court directives in its files. Verbal statements of custody will not be enforced.

STUDENTS' RECORDS - ACCESS

As a parent, you have the right to inspect, review, copy, and request correction of your child's school records. All requests for access to your child's education records are to be in writing and must include the following: Requester's name, correct address, and the reason for requesting access to the information.

Please note: Each parent will have access to the child's records unless the school district has received a copy of a court order, or similar legal document, which limits the access. This policy will prevail even if only one parent has custody of the child.

SUPERINTENDENTS PARENT ADVISORY COUNCIL

The Superintendents Parent Advisory Council is a group comprised of one representative from each school in the Central Bucks School District. It serves as a communication conduit between Dr. Lucabaugh, CBSD Superintendent, and the individual schools. The representative and an alternate are selected by the principal of each respective school to attend monthly meetings and report back to the school through HSA

TARDINESS

Promptness to school is very important to us for two reasons:

1. A desirable punctuality pattern is formed.
2. Class work/assignments are often missed by students arriving late to class.

If a student is tardy, he/she must report to the office and be issued a "pass" to enter the classroom. Students are marked "late" if they report to school after 8:35 a.m. **Lateness's can accumulate to constitute an illegal/unlawful absence.** (330 minutes of cumulative lateness will constitute an illegal absence). Please also see "**Absence.**"

TELEPHONES

Office and classroom phones are not available for student use except in an emergency. Messages and deliveries from home should be left in the office. Students will be called out of class only in an emergency.

Each teacher has a direct dialed telephone number with voice mail extension. Teachers are prohibited from answering classroom telephones during the instructional day. Incoming calls to classrooms are automatically routed to voicemail between the hours of 8:35 and 3:30 PM.

TEXTBOOKS

The school furnishes books and other materials to all students. This is done with the hope that this major investment will be properly safeguarded. Reasonable depreciation is expected as a result of daily use. **UNREASONABLE DAMAGE TO TEXTBOOKS**

WILL RESULT IN A FINE. Lost textbooks must be paid for and replaced immediately. The fines for these must be paid to the office at the time of damage or loss.

The desire to teach our children to be responsible for possessions and the high cost of textbooks necessitates that you encourage your child to take appropriate care of their school texts.

TRAILBLAZERS

Our school mascot name is “Blazer,” the Trailblazing dog.



TRAILBLAZER TRIBUNE

Monthly newsletter published by the principal, Mr. Cochran and a al, Ms. Deibert and sent home electronically via parent portal e-messenger, typically on the last school day of each month. Please take the time to read this newsletter each month.

TRANSPORTATION

Riding the bus is a privilege. Disruptive, defiant behavior will **not** be tolerated. Unacceptable behavior may result in the temporary suspension of bus privileges. The bus driver will report any infraction of rules to the principals. Parents will be notified in writing of such reports.

TRANSPORTATION CHANGES

Parents must call 267-893-3700 prior to 3pm to make any changes in your child’s normal transportation home. Do not call / send an e-mail to the teacher as he / she may be absent or unable to access prior to dismissal.

TRIMESTER

Trimesters divide the instructional year into three grading periods of approximately sixty school days per making period. You can find more information on the Central Bucks website under Frequently Asked Questions (FAQ) – Elementary Report Cards.

Start of Trimester	End of Trimester
September 30, 2021	December 1, 2021
December 2, 2021	March 3, 2022
March 11, 2022	June 10, 2022

VALUABLES

Expensive toys must not be brought to school. The only exception is for special "Show N' Tell" activities. If a student brings any of these items to school, they are subject to confiscation.

VISITORS/VOLUNTEERS

For the protection of your children, it is mandatory that **EVERY** visitor stop in the office to report their business. In addition, all visitors will need to present their drivers licenses prior to entering the main hallway. **No parent is permitted to enter the school and walk the halls or go to a classroom without permission and a visitor pass from the office.** If you are bringing a lunch, textbook, sweater, etc., place the item in the grade level bin located in the atrium. You do not need to sign in at the front desk. The bins are checked regularly, and all items will be delivered to the students. On no occasion should a parent proceed to the classroom on his/her own. With your compliance, we will have DIRECT control over any adults seen in our building and will be able to better ensure the safety of your child.

Volunteers working directly with children are required to have clearances in order to volunteer in our schools. ***Please visit the CBSD website for information on obtaining your clearances. Once the clearances have been submitted, the information will be updated in our system.***

WEBSITE

The school website is an excellent source of information. Please check the site regularly and often for the following:

- Announcements
- Calendar of events
- Home & School Information
- Links to Teacher Websites
- Links to Forms
- And more.....